

**HANOVER TOWNSHIP**  
**BOARD OF COMMISSIONERS**

**JUNE 8, 2022**

**\*\*MINUTES\*\***

The Hanover Township Board of Commissioners conducted a public meeting on June 8, 2022 at the Municipal Building, 1267 Sans Souci Parkway, Hanover Township, Luzerne County, Pennsylvania. The Chairman called the meeting to order at 7:00 PM.

**PRESENT:** Commissioners Albert Bagusky, George Bowers, Joseph Howanitz, William Howatt, Ronald Krushnowski, Jeffrey Lewis.

**ABSENT:** George Andrejko

**ANNOUNCEMENT** – An executive session of the Board was held prior to this meeting to discuss personnel items.

Thomas & Arlene Hooper, 8 East Germana Street addressed the board regarding steps by Pizza Bella.

**DEPARTMENT REPORTS**

**SECRETARY’S REPORT**

Motion by Bagusky, secc. Bowers that the Secretary’s Report for the month of May 2022 be accepted and filed. The report indicated that Executive Sessions of the Board were conducted on May 11, 2022 to discuss personnel and possible litigation. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis. MOTION CARRIED.

**MANAGER’S REPORT**

Motion by Bagusky, secc. Bowers that the Manager’s Report for the month of May 2022 be accepted and filed. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis. MOTION CARRIED.

**DEPARTMENT REPORTS**

Motion by Bagusky, secc. Bowers that the reports from the Police, Road, Sewer, Fire Department, Code Enforcement Office and Health Officer for the month of May 2022 be accepted and filed. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis. MOTION CARRIED.

**TREASURER’S REPORT**

Motion by Bagusky, secc. Bowers that the Treasurer’s report for the months of March 2022 and April 2022 be accepted and filed. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis. MOTION CARRIED.

Hanover Township  
Board of Commissioners  
June 8, 2022  
Minutes – Page #2

### **MINUTES OF MEETING OF MAY 11, 2022**

Motion by Bagusky, secc. Bowers that the minutes of the meeting of May 11, 2022 be accepted and filed. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis. MOTION CARRIED.

### **LIST OF BILLS**

Motion by Bagusky, secc. Bowers that the list of bills be approved for payment. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis. MOTION CARRIED.

### **COMMUNICATIONS**

Motion by Bagusky, secc. Bowers that the communications for the month of May 2022 be accepted and filed. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis. MOTION CARRIED.

### **HIRING – TEMPORARY LABORERS**

Motion by Bagusky, secc. Bowers that Kyle Kowalski, Edwin Murphy, Joseph Scudder & Nicholas Havey be hired as a temporary laborer in the Public Works Department effective June 10, 2022 to July 14, 2022 at a rate of \$14.00 per hour for a maximum of twenty eight (28) hours per week. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis. MOTION CARRIED.

### **HIRING – TEMPORARY FIRE TRUCK DRIVERS**

Motion by Bagusky, secc. Bowers that Raymond Masher, John Marczak, Dwayne Taggart, Dan Wegrzynowicz, Robert Williams, John Engleman, Sean Reilly, Bill McDaniels, Dan Harkenreader, Paul Rakowski, Keith Eichler Jr. & Joseph Hudak be hired as temporary as needed drivers in the Hanover Township Fire Department at the North Station, South Station and Headquarters effective June 10, 2022 to July 14, 2022 at a rate of \$14.00 per hour for a maximum of twenty eight (28) hours per week, per individual. Total of all combined temporary as needed drivers shall not exceed ninety (90) hours per week. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis. MOTION CARRIED.

### **HIRING CLERK POSITION**

Motion by Bagusky, secc. Bowers that Jillian VanFossen be hired to position of Clerk, to fill a vacancy, as per the AFSCME Union Council 87 Collective Bargaining Agreement Contract effective June 9, 2022, upon the successful completion of any pre-employment screenings. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis. MOTION CARRIED.

Hanover Township  
Board of Commissioners  
June 8, 2022  
Minutes – Page #3

**APPOINTMENT OF DETECTIVE**

Motion by Bagusky, secc. Bowers that based on the recommendation of Chief David Lewis, to appoint Robert Orzechowski to the duty assignment of Detective in the Hanover Township Police Department effective June 13, 2022. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis. MOTION CARRIED.

**APPOINTMENT OF DETECTIVE**

Motion by Bagusky, secc. Bowers that based upon the recommendation of Chief David Lewis, to appoint Robert Osborne to the duty assignment of Detective in the Hanover Township Police Department effective December 1, 2022 contingent upon budgetary and staffing levels. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis. MOTION CARRIED.

**INVOICES – BORTON LAWSON ENGINEERING**

Motion by Bagusky, secc. Bowers to authorize the payment of Township Engineer Borton Lawson Invoices for various projects in the amount of \$11,735.28. These will be paid through various funds and grants. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis. MOTION CARRIED.

**INVOICE– BHW INSPECTIONS, LLC**

Motion by Bagusky, secc. Bowers to approve Invoice No. H22005 in the amount of \$2,396.25 to BHW Inspections, LLC for plan examinations on several projects within Hanover Township. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis. MOTION CARRIED.

**APPROVAL – PAY APPLICATION NO. 3**

Motion by Bagusky, secc. Bowers to approve, based upon the recommendation of the Township Engineer, Pay Application No. 3 in the amount of \$7,456.30 to Bognet, Inc. for the Water Line Replacement Project at the Hanover Township Municipal Building and it be paid from the Capital Fund. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis. MOTION CARRIED.

**AUTHORIZATION - 2022 TAX ANTICIPATION NOTE (TAN) PAYOFF**

Motion by Bagusky, secc. Bowers upon the recommendation of the Township Manager, to approve that the 2022 TAN be paid off in the amount of \$903,465.00 to M&T Bank. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis. MOTION CARRIED.

Hanover Township  
Board of Commissioners  
June 8, 2022  
Minutes – Page #4

**AUTHORIZATION – PURCHASE OF LICENSE PLATE READERS**

Motion by Bagusky, secc. Bowers to authorize Chief David Lewis to purchase two 3 Camera Sharp Z3 license plate readers from Secure Watch 24 Company, COSTARS Contract No. 033-029 in the amount of \$42,324.90 plus \$1,200.00 for software accessibility from the Capital fund. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis. MOTION CARRIED.

**AUTHORIZATION TO ADVERTISE – POLICE DEPARTMENT WORK**

Motion by Bagusky, secc. Bowers to authorize the advertising of the following work within the Police Department: Office and Storage Area remodeling. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis. MOTION CARRIED.

**REFUND APPROVAL**

Motion by Bagusky, secc. Bowers to approval the refund of \$75.00 for an Occupancy Permit to Mitchell Parker for 840 Sans Souci Parkway. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis. MOTION CARRIED.

**APPROVAL – SEWAGE PLANNING MODULE**

Motion by Bagusky, secc. Bowers that based upon the recommendation of the Township Engineer, to approve the Sewage Planning Module submitted by NP BGO Tradeport Bliss 1 and that the Township Manager is authorized to sign same. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis. MOTION CARRIED.

**ADD ON MOTION – HIRING SUMMER/SEASONAL LABORERS**

Motion by Lewis, secc. Bowers to appoint Nathan Jaslar, David Earley, Christian Torres and Ethan Dinoski as temporary summer laborers effective June 9, 2022 at a rate of \$12 per hour. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis. MOTION CARRIED.

**ADJOURN**

Motion by Lewis, secc. Bowers to adjourn the meeting. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis. MOTION CARRIED.

---

Jennifer Dukes, Township Secretary